

UNITED STATES DEPARTMENT OF AGRICULTURE  
OFFICE OF THE SECRETARY  
Washington 25, D. C.

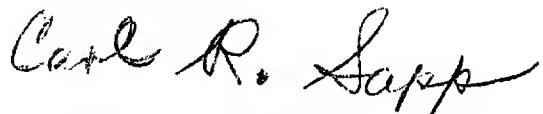
Office of Budget and Finance

November 9, 1960

MEMORANDUM TO LEGISLATIVE REPORTING OFFICERS OF VARIOUS EXECUTIVE  
DEPARTMENTS AND INDEPENDENT ESTABLISHMENTS:

Thank you for replying to my memorandum of September 12, 1960,  
which requested information about the legislative reporting pro-  
cedures of your department or agency.

Enclosed is a summary of the replies which I received. I hope  
this information will be helpful to you in evaluating your present  
procedures.



Chief, Division of  
Legislative Reporting

Attachment